

How to write email to Professors for PhD Positions

1) Excellent use of white space, with each line being a statement/argument

2) Goes straight to the point after key credentials

3) Relevant achievements

4) Very specific info citing prof's paper and highlighting areas of mutual interest

5) Highlights clear value they will add to prof's project/lab when they'll join

6) Highlights clear next steps and value

7) Strong call-to-action.

Subject: PhD Position Inquiry – [Your Research Field]

Dear Prof. [Professor Name],

I am [Name], completing my masters in [specific research area] at [University, Location], defending my thesis in [Month Year]. I have maintained 4/4 GPA and published X number of papers.

Your recent paper on [specific title] in [journal] aligns perfectly with my master's research on [brief description]. I'm particularly intrigued by your [specific methodology/finding] and see potential in extending this work through [proposed research direction].

My master's research equipped me with unique expertise in [specific methodology] that could enhance your lab's work on [their project]. Using [your key technical skill], I developed [specific tool/approach] that successfully [solved specific research problem], resulting in [X] publications.

I am excited about the possibility of contributing to your lab's research on [specific ongoing project]. By combining my expertise in [specific technique/method] with your lab's groundbreaking work on [their research area], we could explore [novel research direction] that could open new avenues for [potential impact/application].

Would you have 15 minutes next week for a virtual meeting to discuss potential postdoc opportunities in your lab?

Regards,
[Your Name]



Faheem Ullah